

## PERSONAL DETAILS

Morgan N.M. Walker  
Resides in the Vallejo, CA Area  
\* Willing to relocate\*

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## AREAS OF EXPERTISE

Federal, State & Local Laws  
Driving Safely  
Time Management  
Comply with all DOT  
Manage routes and routines  
Observe and report  
Equipment or mechanical failure  
Practice Safe Driving  
Cross-Functional Communications

## PERSONAL SKILLS

Good Driver  
Safe Driver  
Dedicated  
Discrete  
Good Financial Acumen  
Influencing within cross-functional teams  
Results focused  
Time management  
MS Office Suite  
Google Drive  
Mac OSx  
Data entry  
Communications  
Management  
Critical thinking  
Multi-tasking

## Morgan Walker

### Driver/ Team Leader

## PERSONAL SUMMARY

A capable, results orientated Driver and Team Leader with experience of leading high performance teams and of successfully increasing efficiency and productivity while reducing costs and inefficiencies. Ability to keep a level lead at all times, nurtures and grow a business, evaluate opportunities/ risks and also deliver innovative new solutions to challenges. Possessing excellent client facing and configuration skills and highly successful in helping define company direction, achieving goals and optimizing business.

## ACADEMIC QUALIFICATIONS

California State University, East Bay - Hayward CA  
Bachelor of Science in Criminal Justice Administration

Solano Community College - Fairfield CA  
Associate Degree in Criminal Justice & Law Enforcement

Abylex Inc, Truck Driving School - Sacramento CA  
Completion of truck driving course

## CERTIFICATIONS

- Class A Driver License
- Endorsements: Doubles/Triples, Tanker, Hazmat
- State of California Guard Card
- (TWIC) Transportation Worker Identification Credential
- First Aid and CPR Certified
- (CPI) Crisis Prevention Institute Trained;
- (BLS) Basic Life Support

## WORK EXPERIENCE

Red -D- Arc Welder Rentals – Berkeley, CA  
Driver/ Class A Driver January, 2020 – September, 2020

- Ensures safe delivery of equipment, parts, supplies, and accessories to customers.
- Ensures efficient and excellent customer service when delivering or picking up orders.
- Maintains DOT driver logs and DOT reports required for vehicles.
- Assists with shop housekeeping and helps technical personnel as needed around shop when not driving or assisting customers by servicing equipment.
- Performs DOT safety inspections of fleet vehicle before operation.
- Completes required paperwork prior to delivery and at time of pick up.
- Demonstrates safe and courteous driving while on the road.
- Completes trip reports and fuel tax reports monthly.
- Helps customers with any questions they might have pertaining to the operation or use of the equipment. Provides customers an overview of equipment operation if necessary.
- Communicates with all branch staff.
- Performs other related duties as required.

Murphy's Medical Transport – Fairfield, CA  
Driver/ Care Attendant / Team Leader Supervisor

April, 2016 – December, 2019

- Transport patients between locations
- Provide patients with pick up/ drop off services
- Ensuring patients are safe and arrive to all locations in a timely manner
- Providing excellent customer service at all times
- Comfortable assisting with wheelchair and gurney patients
- Utilize state of the art technology for scheduling and ensuring accuracy
- Supervise a team of drivers with day to operation
- Assist Operation director with operational needs
- File and manage all paperwork per county needs
- Schedule drivers for patient pickups and drop offs.
- Ensure drivers make schedule times and help drivers with all patients concerns.
- Train employees on company operations, policies and procedures.
- Assure that professionalism is up to company standards at all times.

Saint Mary's College - Moraga, CA  
Public Safety Officer

December, 2015 – December, 2018

- Enhance safety and service for students, faculty and staff
- Patrols assigned areas providing assistance and direction to students, university visitors and employees
- Confronts and questions all suspicious persons present on College property
- Reports all observed suspicious activity
- Provide guidance students while enforcing the campus rules and regulations
- Complete investigations with follow up notes/ meetings
- Monitors and reports on a continual basis all conditions which create security or safety hazards on College property; also makes recommendations regarding prevention techniques, devices or equipment that would correct the hazard
- Enforce all College rules and regulations
- Being cognitive and aware of all ongoing activities associated with Saint Mary's College
- Being able to perform any task, duty or assignment within the security department as directed
- May be assigned other duties on an as needed basis

Allied Barton Security Services – Walnut Creek, CA  
HealthCare Security Officer/ Shift Supervisor

August, 2014 – December, 2015

- Perform all security functions to protect patients, staff and guests at the Saint Helena Center for Behavioral Health
- Develop routine patrols and inspections to secure facility, maintaining and monitoring closed-circuit television surveillance system.
- Escort guests, employees and patients with any risk of exhibiting behavioral or bodily harm towards others.
- Identify and assist in removing all unauthorized persons
- Warn violators of rule infractions. i.e.) smoking, loitering, possession of forbidden articles, etc.
- Compile and prepare reports designed to improve security
- Report all unusual occurrences, security breaches, property damage, fire hazards, evidence of tampering and irregularities
- Manage staff schedules for a total of three (3) staff members and provided guidance for daily procedures

Cypress Security – Oakland, CA  
Security Guard

January, 2011 – December, 2013

- Performed all security functions at the Port of Benicia
- Maintained assigned areas either by vehicle patrols or on foot
- Monitored surveillance systems
- Screened and escorted all visitors to the desired and approved area
- Drafted security reports and provided to Management regularly
- Ensured the security of patrons, guests and employees References available upon request