# Dearun Dumas (510) 333-4022 Dea\_dum@yahoo.com

### **Summary**

Truck Driver adept at navigation and efficient, on time deliveries. Dependable and committed to getting each job done quickly, efficiently, and safely. I am a personable and energetic individual ready to utilize my skills.

## **Professional Experience**

# Endorsed Class A Truck Driver - 2016 to Current - Dependable Highway Express, San Leandro, CA

- Update work log daily and track all deliveries
- Communicate consistently between warehouse and customers
- Maintained vehicle log, cargo records, and billing statements in accordance with regulations
- Positioned lifting devices under, over, or around loaded pallets, skids and boxes to secure material or products for transport
- Follow company procedures, safety regulations and traffic laws

#### Janitor - 2008 to 2016 - Up and Coming Infant Developing Center, Oakland, CA

- Dust and wipe clean all furniture, cabinets, window sills
- Kept facilities and grounds safe and in compliance with state, county and city codes
- Handled light facility repairs
- Scrubbed and sanitized restrooms

## Supervisor - 2004 to 2008 - McDowell Construction Berkeley, CA

- Managed all on-site activities
- Reviewed job specifications, blueprints and data to manage project
- Selected, hire and supervised subcontractors as needed

#### Assistant Supervisor - 2000 to 2004 - ISEC, INC Inglewood, CA

- Performed interior specialty construction and labor work
- Assisted with framing windows and anchoring doors
- Experience with lifting weight exceeding 100 pounds
- Responsible for dry walling, scaffolding, exterior and interior painting

#### Education

A-1 Truck Driving School INC, Hayward, CA – 2012 General Education Development